

Schedule(s):

Wherever chemical is required to complete the task, e.g.

- i-Mop hard floors
- Clean activity room glass
- Sanitise touch points
- Clean bathroom amenities

Equipment/Consumables:

- Disposable Gloves
- Spray Bottle

Area:

All areas

Machinery:

i-Mop

Chemicals:

- Diversey Asset
- Diversey Taskforce
- Diversey Glance
- Diversey J512

SWMS:

As per relevant task

Cleaning Steps:

1. Make sure you have read, understood, and signed off the correct Safe Work Practices.
2. Ensure you are wearing disposable gloves.
3. Determine the appropriate cleaning solution to use for the specific cleaning task at hand. Refer to the How to Guides for each task, outlining the required chemicals. There are labels on the Quattro Select J-Fill System for further guidance.
4. Unlock chemical doors by utilising the key. If unsure where this is contact your Cleaning Supervisor.
5. Remove the cap from the selected cleaning solution container and insert it into the corresponding slot on the Quattro Select unit. Ensure it is securely seated in the slot.
6. Activate the Quattro Select unit to dispense the desired amount of cleaning solution into a correctly labelled spray bottle, or i-Mop solution tank depending on task.
7. Use the diluted cleaning solution to clean the designated area, whether it's floors, surfaces, or other equipment.
8. Place spray bottle(s) in designated area & ensure no chemical bottles are left in the activity rooms.

What Good Looks Like:



The Centres should be clean at the end of each evening:

- Correct use of chemicals and required areas.

Why it's important:

- The cleanliness of the Centres are our customer's first and last impressions of our presentation, so we need to make this a positive one.
- With children moving around the centre, proper cleaning techniques can greatly reduce the risk of cross contamination and the spreading of germs and bacteria.
- Following correct cleaning principles will give our customers a Centre they trust, delivering quality, service and value.