

SWMS Title: Cobwebbing	Description of Task / Activity: Removing cobwebs and dust webs from walls and ceiling using a cobweb broom.		
Partner Site: All Partner Sites			
SWMS prepared by:	Position: Regional HSE Manager CIMS	Date: 09/06/2023	SWMS reviewed by: Paul Nichols
Authorisation:			
Authorised by: Operational Business Unit Manager or Delegate		Date:	

Hierarchy of Control	Risk Matrix				
	RISK ASSESSMENT PROCESS				
	Step 1 Determine Probability	Step 2			
	LIKELIHOOD	CONSEQUENCE			
		PERSON	ASSETS	ENVIRONMENT	
	A Practically impossible	1 Minor Near Miss	Under \$500 Damage and Minimal Productivity Disruption.	No Damage	
	B Not Likely to Occur	2 First Aid Treatment Injury	\$500–1000 Damage and/or Slight Production Disruption.	Minor Damage	
	C Unusual but Possible	3 MTI or Short Term LTI	\$1000–5000 Damage and/or Production Disruption.	Reversible Damage	
	D Quite Possible	4 Long Term LTI	\$5000–10,000 Damage and/or Project Contingency Plan Required.	Serious Damage	
	E Almost Certain	5 Fatality, Permanent Disability	More than \$10,000 Damage and/or Large Reorganisation of Project.	Major Damage	
		RISK ASSESSMENT PROCESS			
	Step 3 Calculate Risk				
	Consequence				
Likelihood	1	2	3	4	5
A	1 Low	3 Low	6 Low	10 Medium	15 High
B	2 Low	5 Low	9 Medium	14 High	19 Extreme
C	4 Low	8 Medium	13 Medium	18 High	22 Extreme
D	7 Low	12 Medium	17 High	21 Extreme	24 Extreme
E	11 Medium	16 High	20 Extreme	23 Extreme	25 Extreme

Required PPE (Personal Protective Equipment)									
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1. Hazard / Hazardous Event	2. Current Controls
Preparation/Prestart - General	<ul style="list-style-type: none"> Using headphones and in-ear listening devices is not permitted at any time whilst on site.
Preparation/Prestart - Struck by Falling Object	<ul style="list-style-type: none"> Check cobweb broom to ensure it is, in good working order, the head is securely attached and there is no damage to or rust in the handle and the handle is not broken. Don't use faulty, broken, or damaged equipment attach an out of service tag and have it replaced. Ensure the cobwebbing broom is long enough to perform the cobwebbing task while standing with both feet flat on the floor.
Preparation/Prestart - Dust	<ul style="list-style-type: none"> Only cleaners who have been made aware of the hazards associated with cobwebbing are to carry out this task. P1 dust mask and safety glasses should be worn when cobwebbing to ensure dust, dirt and other objects don't fall in the mouth, nose or eyes.
Cobwebbing - Manual Handling	<ul style="list-style-type: none"> Ensure the cobwebbing broom is long enough to perform the task with the broom at about a 60 deg angel. Don't use a cobwebbing broom directly above your head. Do not perform cobwebbing for extended periods of time without interval of alternative tasks.
Completion - General	<ul style="list-style-type: none"> Check the work area and ensure all cleaning equipment have been returned to the cleaners room once complete.
3. Additional Information	
<ul style="list-style-type: none"> For Additional Information contact the HSE Team. 	
4. Activity Risk Rating:	Low (B2)