

SWMS Title:	Washing and drying cloths/towels	Description of Task / Activity:	Washing Machine and Dryer		
Partner Site:	All Partner Sites				
SWMS prepared by:	Position: Regional HSE Manager CIMS		Date: 09/06/2023	SWMS reviewed by: Paul Nichols	
Authorisation:					
Authorised by: Operational Business Unit Manager or Delegate			Date:		

Hierarchy of Control	Risk Matrix					
	RISK ASSESSMENT PROCESS					
	Step 1 Determine Probability	Step 2				
	LIKELIHOOD	CONSEQUENCE				
			PERSON	ASSETS	ENVIRON MENT	
	A	Practically impossible	1	Minor Near Miss	Under \$500 Damage and Minimal Productivity Disruption.	No Damage
	B	Not Likely to Occur	2	First Aid Treatment Injury	\$500–1000 Damage and/or Slight Production Disruption.	Minor Damage
C	Unusual but Possible	3	MTI or Short Term LTI	\$1000–5000 Damage and/or Production Disruption.	Reversible Damage	
D	Quite Possible	4	Long Term LTI	\$5000–10,000 Damage and/or Project Contingency Plan Required.	Serious Damage	
E	Almost Certain	5	Fatality, Permanent Disability	More than \$10,000 Damage and/or Large Reorganisation of Project.	Major Damage	
RISK ASSESSMENT PROCESS						
Step 3 Calculate Risk						
Consequence						
Likelihood	1	2	3	4	5	
A	1 Low	3 Low	6 Low	10 Medium	15 High	
B	2 Low	5 Low	9 Medium	14 High	19 Extreme	
C	4 Low	8 Medium	13 Medium	18 High	22 Extreme	
D	7 Low	12 Medium	17 High	21 Extreme	24 Extreme	
E	11 Medium	16 High	20 Extreme	23 Extreme	25 Extreme	

Required PPE (Personal Protective Equipment)									
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1. Hazard / Hazardous Event	2. Current Controls
Preparation/Prestart - General	<ul style="list-style-type: none"> Using headphones and in-ear listening devices is not permitted at any time whilst on site.
Use of Front Load Washer – Electric Shock, strain/sprain, slips as a result of water leaking from Washer & burns	<ul style="list-style-type: none"> Complete visual inspection of the work area to identify any additional hazards prior to commencing the cleaning task, e.g. slip / trip hazards, from wet floor, leaking water from Washer. Ensure manual handling techniques are observed when placing items in and removing from the Washer for cleaning e.g. Bend knees & straight back, do not overreach placing items in washer Check and remove all debris from clothing pockets & objects prior to placing items into the Washer. Do not touch the Washer door during a cleaning cycle as the door can become hot during cleaning cycle. Ensure the detergent dispenser is closed during the entire cleaning cycle. After completion ensure the washer door is closed.
Use of Dryer - Electric Shock, strain/sprain & slips as a result of water leaking from Dryer & burns	<ul style="list-style-type: none"> Inspect and clean Lint filter prior to each use. Ensure manual handling techniques are observed when placing items in the Dryer for cleaning e.g. Bend knees & straight back, do not overreach placing items in the Dryer. Ensure adequate ventilation is observed when the Dryer is in use i.e. keeping the doors open (where possible). Ensure flammables and combustibles are stored away from Dryer i.e. paper towels Do not touch the Dryer door during a drying cycle as the door can become hot during the cycle. Do not touch the Dryer door before the end of the drying cycle. Ensure items in the Dryer go through the cool down/airing phase in final part of the cycle before removing from Dryer. After completion ensure the Dryer doors are closed.
3. Additional Information	
<ul style="list-style-type: none"> For Additional Information contact the HSE Team. 	
4. Activity Risk Rating:	Low (B2)