

SWMS Title:	Dealing with Discarded Syringes	Description of Task / Activity:	Dealing with Discarded Syringes
Partner Site:	Coles Distribution Centres		
SWMS prepared by: Darren Morris	Position: Regional HSE Manager WA/SA/NT	Date: 30/09/2020	SWMS reviewed by: Glenn Henstock
Authorisation:			
Authorised by: National Operations Manager		Date: 30/09/2020	

Hierarchy of Control	Risk Matrix																																																							
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Required PPE (Personal Protective Equipment)									
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1. Hazard / Hazardous Event	2. Current Controls
Discarded Syringes – Needle stick injuries	<ul style="list-style-type: none"> Only team members who have been made aware of the hazards associated with discarded syringes are permitted to remove them, this awareness training is to be recorded in the team member training register.
Needle Stick Injuries – Potential infection	<ul style="list-style-type: none"> Protective (disposable non latex) Gloves are to be worn when dealing with a discarded syringe. Never touch a discard syringe; Always use the tweezers from the pack. if you do receive a needle stick injury. <ul style="list-style-type: none"> Allow it to bleed, do not suck the wound; Wash the wound thoroughly with soap and water; If appropriate ask a first aider to apply a dressing; Reported the incident to you Manager if they're not available your supervisor as soon as possible. You should then attend your local casualty department for further assistance.
Incorrect Disposal of discarded syringes	<ul style="list-style-type: none"> Once the syringe has been put into the container it is to be taken to the stores Sharps Bin and placed inside it.
Cross Infection	<ul style="list-style-type: none"> Always wash your hands with soap and water after dealing with a discarded syringe.
3. Additional Information	
<ul style="list-style-type: none"> For Additional Information contact the HSE Team. 	
4. Activity Risk Rating:	Medium (C3)