

SWMS Title:	Use of Scrubber Dryer	Description of Task / Activity:	Use of Scrubber Dryer
Partner Site:	All Partner Sites		
SWMS prepared by: Jennifer Hoffman	Position: Regional HSE Manager QLD	Date: 05/10/2021	SWMS reviewed by: Paul Nichols
Authorisation:			
Authorised by: National Operations Manager		Date: 05/10/2021	

Hierarchy of Control	Risk Matrix																																																																																																								
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Required PPE (Personal Protective Equipment)									
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1. Hazard / Hazardous Event	2. Current Controls
Pre-Start Checklists	<ul style="list-style-type: none"> Before using the machine, a Pre-Start Check must be conducted to ensure the machine is able to operate safely. Refer to HSEQ-FM-114 DC Cleaning Equipment Pre-Start Checklist, fill out the appropriate sections and record any faults or issues. The machine is to be checked before use for serviceability. If any faults are found the equipment is not to be used and the fault reported to your Manager. Report fault to Regional Supervisor; do not use machine until fault has been rectified. When changing the pads and removing and fitting squeegee bar follow the manufacturer’s instructions. Any debris collected in the basket is to be disposed of in black bags and disposed of in the compactor, wear protective gloves to clear out the basket.
Excessive water – slips by team members, visitors and members of the public	<ul style="list-style-type: none"> Machine is only to be used by trained competent team members. Training is to be denoted in the team member training register. Use of machine should be avoided during peak customer periods. Check that correct setting is selected to minimise the risk of residual water. Machine is to be maintained as recommended by the manufacturer. Blade is to be frequently checked to remove any obstructions picked up during operation. Operator is to regularly look behind them; when safe to do so; to check that the machine is not leaving excess water on the floor, if it is: <ul style="list-style-type: none"> Stop operation of machine. Call for assistance. Do not leave the area unattended. Arrange for wet floor signs to be put out while spillage is dealt with. Clear up water, once floor is dry; remove wet floor signs. Report fault to Regional Supervisor; do not use machine until fault has been rectified. When used to clean up liquid spillages; wet floor/cleaning in progress signs are to be displayed around the area of the spillage until the spill is cleaned up and the floor is dry. When discharging water from the machine this must only be done down the drain in the floor of the cleaning room (or designated drain).

Workplace transport – contact with pedestrians and stationary objects	<ul style="list-style-type: none"> • Always give way to pedestrians when in use. • Check the area around you before moving off. • Audio Warning – Is to be operating when in use. • Follow a designated route when using for routine cleaning.
Spot Mopping between rapid doors	<ul style="list-style-type: none"> • Ensure rapid door is isolated and wet floor/cleaning in progress signs and barricades are to be placed on either side of the door prior to cleaning the floor area between the rapid door.
Manual Handling – Injuries to and conditions due to poor posture and handling	<ul style="list-style-type: none"> • When replacing pads and removing/replacing the squeegee, adopt a position which does not require bending or stooping (kneeling is the preferred option) to reduce the risk of injury. • Avoid excessive twisting, pulling or pushing movement when using the machine.
Electricity – Electric shock during connecting and disconnecting battery charger	<ul style="list-style-type: none"> • Battery charger is to have a current test tag attached. • The socket is to be switched off when connecting and disconnecting the charging lead. • When disconnecting charging lead, pull the plug not the lead. • Once disconnected stow the lead away safely. • Battery lead is to be checked for serviceability before connecting it to the battery. • Make sure the lead is put away correctly to prevent damage.
Unauthorised use – Accidents due to use by untrained team members	<ul style="list-style-type: none"> • Key is to be kept in key press when machine is not in use. • The machine is not to be left unattended while in use.
Obstacles – Immediate Danger of hitting persons or objects	<ul style="list-style-type: none"> • Pulling the EMERGENCY _OFF connector will bring the machine to a halt at once.
3. Additional Information	
<ul style="list-style-type: none"> • For Additional Information contact the HSE Team. 	
4. Activity Risk Rating:	Medium (C3)